

~~CONFIDENTIAL~~

Approved For Release 2001/08/31 : CIA-RDP78-04718A000200090050-7

~~SECRET~~

EO 6-840

C O P Y

10 November 1955

Director of Training

Acting Director of Security

Contract Services

1. Reference is made to your memorandum of 25 October 1955 concerning the use of contractual services to replace work performed by certain of the present employees at [REDACTED]

25X1A6a

2. Considering the nature of the work performed at [REDACTED] its sensitivity and classification, staff employees offer the greatest degree of security. They, alone, should be used where close and continuous access to highly classified information of training is required at the station.

25X1A6a

25X1A6a

3. Persons who are employed in a service or house-keeping capacity, such as those mentioned in your paragraph 2, could be hired on a personal service contract for a specified purpose. However, controls must then be established so that access to classified information, either by purpose or by the nature of the work, is strictly limited.

4. The letting of an overall contract to a concern for general services, such as maintenance, is not viewed favorably. The difficulty of controlling the daily flow of different workers, the problems of clearance involved in this category of personnel with its large turnover and the problem of maintaining good cover, makes this type of arrangement highly undesirable from a security viewpoint.

5. In view of the many security problems involved, it would be appreciated if you would discuss with us any final plans you may propose with regard to the utilization of contract services at [REDACTED]

25X1A6a

/s/

25X1A9a

C O P Y

~~SECRET~~

Approved For Release 2001/08/31 : CIA-RDP78-04718A000200090050-7